06.07.2025

FYJC (XI) COMMERCE 2025-26

ADMISSION PROCEDURE – TAMIL MINORITY & OPEN GENERAL

1. Merit list will be displayed on the SIES Commerce website: siesce.edu.in & College Notice Board.
2. Students will receive SMS after allotment of seat.
   (College code – MU6830CGE)
3. Students will also receive SMS wherein login id, password will be mentioned for college admission form. Click the URL and enter the login credentials.
   Fill the college admission form and pay Rs.100/- online.
4. In case a student doesn't receive the payment link of Rs.100/- for college admission form (after allotment) till 12.00 noon on 06.07.2025 may come to college on 06.07.2025 at 12.00 noon.
5. Eligible students will come to the college with printout of college admission form & all required documents for verification.
6. Documents required at the time of Admission:
   a. Duly filled admission form.
   b. Photocopy of payment of Rs.100/-
   c. One Latest passport size photograph (with red background if possible)
   d. CAP allotment letter (only for open category)
   e. Printout of Part I and Part II
   f. Quota choices form for Minority & Inhouse
   g. Original and photocopy of X marksheet and leaving certificate (ICSE, CBSE, IGCSE and Other Board – Migration, Transfer Certificate and Passing Certificate)
   h. Photocopy of updated Aadhar card and original for verification.
   i. Self-declaration online form (only for Minority Category)
   Note : Click on proceed for admission (Open Category)
   j. Verification of forms will be done from 06.07.2025 to 08.07.2025 between 12.00 noon to 3.00 p.m. (3rd Floor)
   The following room numbers

Category	Room	Floor
Open	6	
Minority	8	3rd

7. Once the documents verification is done and the student is found eligible for admission then:
   Fee Payment option will be enabled in student's login, click on the admission fee payment icon and complete the payment procedure.

   ❖ **Admission will be confirmed only after fee payment is done.**

PRINCIPAL